

Chairs' Meeting
Agenda
Wednesday September 23, 2020
10:00 a.m., ED 330

NOTES

Attendees: MJBradley, LGBryant, KBiondolillo, PFinnicum, RTowery

New Business

1. Advisor Update – LGBryant announced that Antwanet Wade has accepted the professional advisor position within the college.
2. Carry Forward Plan – MJBradley shared and reviewed handouts of plan with chairs that had been previously discussed within the college and with AUtter. A handout from LRobinson containing information that will be required before monies are spent were provided to chairs. Additional questions should be directed to LRobinson.
3. Winter Session – MJBradley discussed a recent proposal for winter session of undergraduate courses. Chairs expressed concerns and asked questions.
4. Pack Preview Day – Friday, October 30
5. ADC Updates – the following topics were discussed
 - a. Modifications, enrollment expectations related to summer school
 - b. Academic affair taskforces
 - c. University Advancement met with deans regarding giving, donations, day of giving, & calendar year pledges
 - d. Winter session
 - e. Searches – Dean, College of Nursing & Health Professions; Director, Faculty Center for Teaching Excellence; Chair of Criminology; Associate Deans – Business, Science & Math
 - f. AUtter charged the following taskforces,
 - i. Test Optional Policy
 - ii. Program Viability
 - iii. General Education
 - iv. Innovation campus – TRisch
 - g. Alternative spaces - 129 requests have come in for spring semester
 - h. Consultants hired to assist with accreditation
 - i. Budget
6. Alternate/Non-Traditional Learning Spaces – MJBradley discussed and reviewed listing of alternative spaces with chairs.
7. Department Updates
 - a. P&C, KBiondolillo reported that she is completing a rationale for 3 faculty positions for BS Psychology – a research cluster.
 - b. TE, RTowery reported that he is working on the spring schedule and concerns with degree center sites. Field experiences have been a challenge this semester with COVID concerns by students, schools, etc. Has one faculty awaiting test results.

- c. HPESS, PFinnicum reported that preparations are being made for filing vacant PE position, working on eSport certificate. PFinnicum has had discussions with GEO about possibility of placing health promotion program online.
 - d. ELCSE, No report
8. Other
- a. ERZ -PEAC Zoom meeting today
 - b. October 7th drive thru flu clinic
 - c. Advising Matters week information shared
 - d. LGBryant reported update regarding Civitas
 - e. Newsletter request for information
 - f. Committee update regarding communication with faculty

Deadlines:

September 25th and October 30th

- Undergraduate Curriculum Council Proposals Due

October 2nd and November 6th

- Graduate Council Proposals Due

October 9th and November 13th

- Undergraduate Curriculum Council Meeting

October 15th and November 19th

- Graduate Council Meeting

November 2nd

- Suggested date for chairs to provide retention recommendations for 2nd-year faculty to the dean
- Departments provide one electronic copy of their proposed promotion and tenure criteria for the upcoming academic year (2021-2022) to the dean

December 4th

- Official retention notices are sent to 2nd-year faculty from the Provost